Dear Valued Customer:

California, LA County and several Southern California municipalities today announced shelter-in-place orders. They are like other recent similar orders that have been issued around the country.  
  
Companies like ours that support DOD, medical instruments and utilities are considered essential and are encouraged to stay open. We feel both a responsibility and a sense of purpose in how Black Oxide Service, Inc can help the country.  
  
We don’t take the decision to stay open lightly. While not all orders are placed by organizations on the front line of the COVID-19 response, many are important in ways we can’t always know. At this time, we will continue to process all orders.

Our business hours remain the same however some employees may have reduced hours and, in our efforts, to keep everyone safe we ask that you provide us with all points of contacts so that we can continue the lines of communication open.

We are also suggesting you cc our key personnel below to ensure that your emails and other forms of communications are addressed quickly.

If you have time sensitive orders, please consider placing an expedite on your order to ensure time constraints are met.

To ensure that our employees stay healthy and well rested we have cut back all overtime unless it is necessary.

**Point of Contacts:**

Administrative/Customer Service: Sherry Wallace                                                   [Sherry@sli-bos.com](mailto:Sherry@sli-bos.com)

Order Updates/Pick up requests:  Jovanny Gudino                                                [support@sli-bos.com](mailto:support@sli-bos.com)

Plant Operations/Technical/Engineering: August Slivnik                                      [Aslivnik@sli-bos.com](mailto:Aslivnik@sli-bos.com)

Administrative/Accounting/Compliance/Estimates: Monica Slivnik                [Monica@sli-bos.com](mailto:Monica@sli-bos.com)

Kindest Regards,

Monica Slivnik

**Black Oxide Service, Inc.**

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