

**BLACK OXIDE SERVICE, INC.**



**CREDIT APPLICATION**

**BUSINESS CONTACT INFORMATION**

**Office Supervisor:**

Company name:

Phone:

Fax:

**Supervisor E-mail:**

Registered company address:

City:

State:

ZIP Code:

Date business commenced:

(please check appropriate box below)

Sole proprietorship:

Partnership:

Corporation:

Other:

**BUSINESS INFORMATION**

Primary business address:

City:

State:

ZIP Code:

How long years in business?

**Purchasing Contact:**

Telephone:

Fax:

**E-mail:**

**CREDIT INFORMATION**

Bank Name:

Bank address:

Phone:

City:

State:

ZIP Code:

Type of account:

Account number:

Savings

Checking

Other

**BUSINESS/TRADE REFERENCES**

Company name:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:

Address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

Type of account:

Company name:			
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	E-mail:	
Type of account:			

<b>ACCOUNTS PAYABLE BILLING ADDRESS</b>		<b>A/P Contact:</b>	
ADDRESS:			
City:		State:	ZIP Code:
Phone:	Fax:	<b>A/P email address:</b>	

**Please note that BOS does not mail invoices. We submit all billing via email and therefore require a valid email address to be maintained at all times for submittal of invoices. Statements are emailed monthly and if you notice an invoice that is missing you are required to request a copy to avoid credit hold.**

**AGREEMENT**

In consideration for credit being extended, I or we acknowledge and agree to the following: (1) Payment is jointly, severally and unconditionally guaranteed within 30 days from the invoice date; (2) Credit Hold is placed on any account which becomes 15 days past due and will remain on credit hold until all past due amounts are paid in full (3) any charges unpaid after the 60 days are to be increased by 4% per month or a minimum service fee of \$5.00 per month (whichever is greater); (4) any charges still outstanding after 90 days from the date of invoice are subject to collection; and all collection or arbitration expenses, attorney's fees, and court costs will be borne by the purchaser; (5) title to all work shall remain with the creditor until all invoices and additional charges have been paid in full; (6) all claims, requests or adjustments, or notification of errors must be made within 5 days in writing, or charges are considered acceptable; (7) this agreement shall apply to all current and future charges unless revocation is received by registered/certified mail; (8) credit privileges may be withdrawn at any time without invalidating the terms of this agreement; (8) any returned check, NSF Check, Stop Payment Check will be subject to a \$50 Return Check Fee and is to be paid within five days.

1. Claims arising from invoices must be made in writing within seven working days or is considered accepted. BOS Terms and conditions must be met and are available for review on our website. [www.blackoxide.co](http://www.blackoxide.co)
2. Any claim, Shortage, shrinkage or defective quantity must be reported in writing within (5) working days of receipt of material or merchandise by the customer or consignee to whom it was delivered or will be deemed acceptable.
3. Any claim for defect or quality resulting in a claim from invoice must be accompanied with a Corrective Action Document for which needs to be submitted in writing within 5 working days and claim for invoice within seven working days.
4. By submitting this application, you authorize BLACK OXIDE SERVICE, INC. to make inquiries into the banking and business/ trade references that you have supplied.
5. Incomplete applications or applications that are not signed will not be processed.
6. BOS E-mails all Invoices and will require a valid Accounts Payable e-mail address: \_\_\_\_\_ in order to submit bills for all completed orders.

**SIGNATURES**

Title:		Title:	
Print Name:	Date:	Print Name:	Date:

Please use the space below to list any special instructions/requirements that you would like us to note on your account as well as point of contacts should there be questions on incoming orders or nonconforming parts. Thank you.